

Wrexham Supporters Trust – Minutes of Board Meeting

Held On: Monday, 05 November 2012, commencing at 19:30

Venue: The Wrexham Lager Club, Union Road, Wrexham

Present: Mark Williams (MW), Dave Jones (DJ), John Mills (JM), Jenny Cantwell (JC), Tom Stanford (TS), Spencer Harris (SH), Terry Heath (TH), Gavin Jones (GJ)

Apologies: Pete Jones, Huw Davies, Anita Robinson, Marc Jones

Chairman: John Mills

1) Matters arising and approval of minutes of Board Meeting 22nd October 2012

- Outstanding actions:
 - Contact members with loan notes to offer option to convert loan notes into community shares
 - Follow up advice from James Mathie regarding SMS service
 - Draft business case proposal document for request of community share funding
 - One interview remaining for the position of Treasurer
 - Supply information to Community group from 'Sustainability in Wrexham' event
 - Circulate web site questions for board members to complete
 - Supply diary of events and to be circulated to JM for publicizing on the web site
- Approval of minutes: Proposed as correct by TS and seconded by JC. Accepted by unanimous vote of members present at the meeting

2) Chairman's Update

- Agreed to circulate member's briefing on Yahoo! Group prior to issuing

3) Treasurer's Report

- Current funds: £369,000
- Members: 2,160, including 12 associate and 44 life memberships
- Investments in Wrexham AFC Limited: £270,000
- Total raised since formation: £762,000
- Cannot submit October management accounts due to lack of capacity on the Yahoo! Group

4) Sub group reports

a) Football club report

- MW requested an investment of £50,000 share capital in line with the projected business plan presented at the 2012 AGM. Seconded by TH and accepted unanimously by the board
- MW confirmed that June 2012 audited accounts have been finalised for discussion at the next club board meeting. These will then be sent to the Trust Board to call the AGM
- Teamwear was successfully launched at Alfreton FA Cup Match. Awaiting confirmation of delivery dates of medium/large away shirts from Adidas
- Merchandise meeting has taken place with plans in place for autumn/winter and spring/summer
- The club have received a letter suggesting a remembrance day once a season
 - TS/JC to contact member to explore the suggestion further
- A discussion took place regarding the interaction between the Trust Board and Club Board approaching the anniversary of the takeover of the club
- SH provided an update on the football club restructuring that is currently taking

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place

GJ left the meeting at 21:30

b) Fundraising report

- No update in the absence of Peter Jones and Anita Robinson
- Awaiting response from HMRC re EIS Scheme

c) Business development report

- Update as per member's briefing

d) Community report

- Meeting taken place with the Racecourse Community Foundation
 - Invite Head of Racecourse Community Foundation to a future board meeting
- Other updates as per briefing
- TS provided update on Community Shares meeting in Manchester with Supporters Direct

TH left the meeting at 22:10

e) Support services report

- MW has met with representatives of the club's ticketing system with the view of combining Trust and Club systems next season

f) Membership report

- No update in the absence of Huw Davies

g) Volunteer report

- Carried over in the absence of Anita Robinson
- Job Descriptions for Matchday Volunteers included in forthcoming member's briefing

5) Re-structuring continued

- Treasurer interviews continuing as per above

6) Co-opted positions

- No further requirements at present

7) Football Club Board Position

- PJ to clarify positions of candidates for a final decision to be made at next board meeting
- Agreed to review the process with the view of implementing a policy for future appointments to the club board

8) Any other business

- TS confirmed that he has accepted to act as Chair for the Chester Fans United Elections
- Away travel policy for postponements – carried forward in the absence of any detailed proposal
- Remembrance Day – TS contacted PJ for further information on agenda item

There being no further business the meeting was closed by JM at 23:00

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Date and venue of next meeting:

Next meeting to be held on Monday, 19th November 2012 at Wrexham Lager Club, Union Road, Wrexham, commencing at 7:30pm

Summary of actions:

No	Action	Who
1	Contact members with loan notes to offer option to convert loan notes into community shares	DJ/MW
2	Follow up advice from James Mathie regarding SMS service	HW
3	Write renewal letter for recently expired members	HD
4	Conduct final interview for the position of Treasurer	JM
5	Include on volunteers list for a health and safety representative in the forthcoming newsletter	PJ
6	Supply information to Community group from 'Sustainability in Wrexham' event	HD
7	Circulate web site questions for board members to complete	PJ
8	Supply diary of events and to be circulated to JM for publicizing on the web site	PJ
9	Contact member to explore the Remembrance suggestion further	TS/JC
10	Invite Head of Racecourse Community Foundation to a future board meeting	JC
11	Clarify positions of candidates for the club board for a final decision to be made at next board meeting	PJ
12	Provide proposal for away travel cancellation policy	PJ