

Wrexham Supporters Trust – Minutes of Board Meeting

Held On: Monday, 17 September 2012, commencing at 19:30

Venue: The Wrexham Lager Club, Union Road, Wrexham

Present: Pete Jones (PJ), Mark Williams (MW), Dave Jones (DJ), John Mills (JM), George Powell (GP), Jenny Cantwell (JC), Huw Davies (HD), Tom Stanford (TS), Gavin Jones (GJ)

Apologies: Spencer Harris, Terry Heath, Chris Wright

1) Matters arising and approval of minutes from 3rd September 2012

- Matters arising: GJ has contacted Supporters Direct and advice is to align membership fee to cover printing costs. We can use e-mail providing member has opted in. Action MW to send out e-mail captured e-mail.
- MW circulated Matchday Job Descriptions on Yahoo! Group
- PJ to contact new president of FA of Wales to offer our congratulations and invite him to a future match
- GJ reported on behalf of SH that he has made contact with potential investor and received no reply
- Approval of minutes: Proposed as correct by HD and seconded by JM. Accepted by unanimous vote of members present at the meeting.

2) Chairman's Update

- Covered in future agenda items

3) Treasurers Report

- Current funds: £359,000
- Members: 2,091, including 12 associate and 44 life memberships
- Investments in Wrexham AFC Limited: £270,000
- Total raised since formation: £752,000

4) Football Club Report

- MW meeting auditors 3rd October 2012 to review year-end accounts following fieldwork. Process will be for club board to sign off final version and present to Trust Board before calling first AGM of Wrexham AFC Limited
- MW meeting Adidas 19th September with club representatives to discuss kit requirements for next season
- MW presented final designs of club shop/ticket office reconfiguration that will be subject to approval from Glyndwr and possibly planning permission

5) Re-structuring continued

- MW confirmed one application and one enquiry for the co-opted position of Treasurer. MW to meet candidates and report back to the next board meeting
- GJ confirmed that only Anita Robinson has applied for the co-opted position of fundraising coordinator. Proposed by GJ and seconded by PJ to co-opt Anita Robinson. Agreed unanimously by the Board. Action GJ to contact Anita
- GJ confirmed that no application has been received for the position of Communication co-ordinator. GJ to contact Bryn Law regarding crafting a job specification for the communication lead

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- GJ confirmed that two applications have been received for the position of Secretary. PJ declared a personal interest with one applicant and it was agreed that GJ, JM and TS would meet with both candidates and report back to the board
- GJ to contact two applicants for merchandising position regarding the position not being available

JM left the meeting at 21:00 due to a conflict of interest

- GJ confirmed that he has received two applicants for the final Trust position on the Football Club Board. PJ to formalise process of appointment to Club Board and circulate to candidates for board members to consider

JM rejoined the meeting at 21:15

6) Co-opted positions

- Covered in agenda item 5

GJ left the meeting at 21:15

7) Football Club Board Position

- Nominated by PJ and seconded by JM that Barry Horne, Alan Watkin and Don Bircham continued as Board Members of Wrexham AFC Limited. For 7, Against 0, Abstained 2

8) Any other business

- WST rebranding (PJ): PJ circulated rebranding designs including new logo, letterhead, business cards and membership cards. The Board discussed this at length and it was agreed to remove the scroll leaving a box and strengthening the color of WST and green background to match the Welsh flag. PJ to contact graphic designer regarding changes and to submit at next board meeting for final decision.
- Fresher's Week (PJ): PJ requested volunteers to support the club at Fresher's Week
- Phone System (TS): TS enquired about status of phone system. MW confirmed that one can be sourced once all departments and contact numbers have been identified
- Wrex the Dragon (TS): TS enquired about a replacement Wrex the Dragon due to the current condition of the existing mascot
- Club badge at the Racecourse (TS): TS enquired about when the club logo will be positioned on the stand. PD confirmed that this is in progress
- Fun Day (HD): A member has contacted HD about using Wrex the Dragon on matchdays. GP requested that all future requests are directed to Lee.Jones

SMS service (HD): HD has received quotes about from SMS providers and will circulate in time for next board meeting

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- SMS Man of the Match (GP): GP confirmed that the foundation have this facility available and will follow up with Phil Jones
- Community Shares (DJ): DJ is awaiting quotes from Hope House before issuing press releases. 20 applicants have applied for EIS and DJ to submit forms to HMRC

There being no further business the meeting was closed by PJ at 21:50

Date and venue of next meeting:

Next meeting to be held on Monday, 8th. October 2012.

Summary of actions:

No	Action	Who
1	Send InTouch e-mail capture to members	MW
2	Contact new president of FA of Wales to offer our congratulations and invite him to a future match	PJ
3	Meet candidates for the position of Treasurer and report back to the next board meeting	MW
4	Contact Anita Robinson regarding co-opted position	GJ
5	Contact Bryn Law regarding crafting a job specification for the communication lead	GJ
6	Meet candidates for the position of Secretary and report back to the next board meeting	GJ/JM/TS
7	Contact two applicants for merchandising position regarding the position not being available	GJ
8	Contact graphic designer regarding changes to proposed Trust branding	PJ
9	Circulate SMS costs in time for next board meeting	HD
10	Contact Phil Jones re SMS Man of the Match	GP
11	Submit EIS forms to HMRC	DJ