



Wrexham Supporters Society Limited - Minutes of Board Meeting

Held on: Monday 4th November 2013, commencing at 19.30

Venue: The Wrexham Lager Club, Union Road, Wrexham

Present: Peter Jones (PJ), Alan Fox (AF), Geoff Scott (GS), Peter Howell (PH), Tom Stanford (TS), Dave Jones (DJ), Huw Davies (HD), Mark Williams (MW), Jenny Cantwell (JC), Keith Roberts (KR), Terry Stott (TeS), Robin Wiggs (RW), John Mills (JM),

Apologies: Spencer Harris (SH), Gavin Jones (GJ), Anita Robinson (AR),

Chair: Peter Jones

1. Matters arising and approval of minutes of Board meeting of 21st October 2013

- Actions 1-5 were discussed later under the Treasurers report
- The meeting with the Supporters Federation was discussed later under fundraising
- ARs piece for the website was carried over
- AF will post a revised draft the Disciplinary policy shortly
- Membership group work re renewals was ongoing
- Actions 8, 9, 11, 12, 13 and 14 had been completed

Proposed by DJ & seconded by PH the minutes were unanimously accepted by those who been present

2. Sub Groups and Officers Reports

Chair (PJ)

- PJ reported that he HD, PH, TeS and KR had attended the Supporter's Direct Board member development course in Manchester
- SD had set up a community owned club network. AF had e mailed board members with details. The network was to meet in Chester in February.

Treasurers Report – (KR)

KR reported that he would provide an expenditure report for the next meeting.

The meeting discussed the proposed financial governance policy namely the expenditure limits for each group. A view was expressed that the limits for the subgroups were too low and some queried whether they should be time bound. The meeting discussed the membership "limit" and whether this, potentially, enabled a small group of members to commit the Trust to large and inappropriate expenditure. AF will check the Rules although the two thirds majority rule provided some safeguards. MW commented that the resolution at the AGM authorising the Trust Board to invest up to £500,000 in the Club was sufficient for the current year. This topic will be carried over with GS to consider an appropriate expenditure for the fundraising group.

The meeting discussed the status of Junior Dragons (JDs) and Youth members following the Rule change allowing under 16s to be full members albeit without voting rights etc. AF said that it was his understanding that this change was to allow community shares to be purchased in the name of under 16s. It was not necessary to "convert" those current JDs/Youths to full members but their number could count towards the overall "Trust" membership number.

The JDs were currently administered by the RCF. The RCF had received a £1000 donation in the summer. The membership fees of the JDs should be paid to WST and we would allocate monies to the RCF for events. The

position of JDs and Youth was to be discussed at this week's membership group meeting. It was agreed to invite Lee Jones to that meeting. The membership group are to post an update on the Project Board following that meeting.

The intra company account between the Trust and Wrexham AFC has not been reconciled at this point, but a meeting is planned with Mark Williams during week commencing 28th October 2013 to carry out this reconciliation.

Football Club Report (SH/GJ/MW/JM)

- MW presented a very detailed Financial Review of the Football Club up to month 3 (September)
- The headlines being that the Club were some £34000 ahead of budget.
- The "Hits" included the club shop being ahead of forecast, as was the commercial income and police costs were below budget.
- "Misses" included gate receipts and hospitality being below forecast, wages were ahead of forecast due to injuries resulting in additional signings (effectively accounting for the Bradley Reid fee)
- A detailed report would be presented to the Club AGM to be held in w/c 26th November.
- A replacement would be sought via Jobs Growth Wales for the club shop
- Volunteers were needed in the meantime particularly on Mondays and Tuesdays
- The away travel policy for disabled fans was discussed

Commercial, fundraising etc. (GS/PH/DJ)

- GS mentioned the WFC race night arranged for 15 November at the Turf
- Xmas raffle prizes were discussed. 24 prizes had been obtained we needed 6 more.
- There were issues regarding the car. We had agreed to spend £6k but if we had to approach another dealer we may have to spend more.
- Those who sold 100 tickets or more would be rewarded with a meal and ticket for Bamfords.
- The board commended Steve Cook's fundraising efforts in the Hell Run. This had been last minute but he had raised almost £1000
- The sponsored parachute jump was discussed. As well as PH and SC, Barry Horne and Nick Hencher would take the plunge.
- The Supporters Groups were not keen on being given targets
- The EM shop would be open from 2/12/13

Membership report (DJ JC/TS/HD)

- More progress had been made re the anomalies on In Touch. Renewals were being actioned.
- Membership stood at around 3003
- HD now had a record of the cards sent out in August
- MW again confirmed that if the In Touch data was accurate it could be used to issue joint ST/WST cards next year.
- 3 volunteers had in touch access,
- One area to focus on was that of lapsed members
- The membership group would be meeting again this week

Community (TeS/TS)

- The Trust had a display at the AVOW exhibition in the old Laura Ashley shop
- There was to be an event in the William Aston Hall on 22/11/13 we would provide a stall and hopefully Wrex the dragon. TeS had contacted AR
- The senior dragons project was not attracting enough interest and TeS questioned whether to continue with it
- The Alzheimer Group was going well and we may set up a second group. If so we needed more volunteers for half a day's training - meeting once a month on a Friday afternoon.
- TeS mentioned the prospect of a memorial garden at Colliers Park as a possible community shares project.

Volunteers (AR)

Carried over in ARs absence

Media/Communications (RW)

- RW mentioned that the topics in the latest Leader columns concerned the Autism game and the opening of the club shop.
- RW had established a distribution list of media contacts which had been published on the project board.
- The first Dragonheart show would be broadcast on Friday. There were currently 7 volunteers and another was needed. There would be a guest from the club/trust and a player. A playlist from the player would be broadcast with one from the guest with reviews of the previous game and a pre view of the next one.
- Future WST columns would cover Dragonhearts and the Race night.
- Mention was made of streaming the Wrexham World live match commentary for partially sighted fans at the match via Calon FM
- RW will draft a job description for the media/communications role and consider a communications strategy

Secretary's Report (AF)

- AF said that he would post a draft amended disciplinary policy to try to address the cumbersome procedure contained in the current (SD) version. Having checked, there was no alternatives out there so we would have to design our own.

3. 150TH Anniversary

- The 150th anniversary match would be on 22/10/14

4. Targets and Planning

- There was insufficient time to discuss this fully.
- SH had posted the clubs Annual Business Calendar on the project board
- It was agreed that this Board would adopt a similar calendar. The first step was for each board member to consider the important trigger dates for their "group" during the year. They may be annual; they may be bi monthly or monthly etc.

AOB

- TS said that the Director of the Day and the 3000th member were now moving forward. The 3000th would be at the FGR game and will also be one of the directors of the day. We continue to require photos and quotes for the website.
- GS said that a Trust Board Christmas night out would take place on 13/12/13 and asked members to indicate their availability on the project board.

Date of next Board meeting will be held on Monday 18th November 2013

There being no further business the meeting closed at 2245

| No | Action | Who |
|----|--|------------------------|
| 1 | To consider and post a realistic spending limit for fundraising in the draft financial governance policy | GS |
| 2 | All transactions relating to the renewal / joining during the season ticket sale period to be reconciled and reflected within the Trust financial statement. | KR/MW/JC |
| 3 | The intra company account between the Trust & Wrexham AFC needs to be completed and reflected in both financial systems. | KR/MW |
| 4 | Agree an action plan which will help to prevent the unallocated level of payments increasing and may identify the originators of the current | KR/MW/Membership Group |

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| | unallocated payments. | |
| 5 | To meet and then post their views re the administration of the JDs and Youths | Membership Group |
| 6 | To consider arranging for volunteers in the club shop on Mondays and Tuesdays | AR |
| 7 | To provide JM with piece for website re easy fundraising | AR |
| 8 | To consider the Club annual business calendar on the project board and post trigger dates to be included on a trust version | All |
| 9 | To consider the suitability of the Disciplinary Policy | AF |
| 10 | To draft an article on community shares for under 16s for the WST website | DJ |
| 11 | To post their availability for a Christmas “do” | All |
| 12 | To consider the Rules and how they impacted on the proposed financial governance policy | AF |
| 13 | To draft a media/communications officer job description | RW |