

## **Wrexham Supporters Society Limited - Minutes of Board Meeting**

**Held on:** Monday 14<sup>th</sup> January 2013, commencing at 19.30

**Venue:** The Wrexham Lager Club, Union Road, Wrexham

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**Present:** Peter Jones (PJ), John Mills (JM), Alan Fox (AF), Huw Davies (HD), Dave Jones (DJ), Spencer Harris (SH), Keith Roberts (KR), Terry Stott (TeS)  
Gavin Jones (GJ), Anita Robinson (AR)

**Apologies:** Tom Stanford (TS), Mark Williams (MW), Jenny Cantwell (JC), Marc Jones (MC)

**Chair:** Peter Jones

### **1. Matters arising and approval of minutes of Board meeting 7th January 2013**

Outstanding actions:

- Loan note letters – awaiting feedback from Supporters Direct
- Draft business case for community shares awaiting feedback from Supporters Direct
- The club holiday policy was on-going
- The meeting regarding volunteers was still to be arranged
- The new commercial manager was to be invited to a future meeting and was to consider a policy for member benefits

Matters arising:

- The comms plan for the new commercial manager had been completed.
- The MRS disabled serving counter issue was resolved
- Requests had been made for player attendance at the Derwen match
- PJ had spoken to Geoff Scott re the Business development position on the Board. His reply was awaited
- PJ commented that we did have a corporate membership policy. This to be considered with S Cook in due course

- Matchday volunteers – this matter will be taken forward by MW
- The Secretary's job description was discussed. *GJ proposed it be accepted. Seconded by JM. Passed unanimously*
- It was agreed that Board members need only post their apologies for future meetings on the Project Board rather than confirm attendance. Otherwise the presumption was that they would attend.
- Minutes would be available on the Project Board. In future it would be presumed they had been read in advance and would not be read out in full at the subsequent meeting.
- *It was proposed by PJ and seconded by JM that the away travel insurance policy would only apply to Trust members. Passed unanimously.*
- AF's draft Club President and VPs policy was on the Project Board for discussion. The policy was agreed in principle
- AF's draft gifts and hospitality guidance (incl.ref to the Bribery Act) was on the Project Board for discussion. This was a complex issue and was carried over to the next meeting.
- Approval of minutes:
  - *Proposed as correct by SH and seconded by TeS. Accepted by unanimous vote of members present at the meeting.*

*GJ left the meeting*

## **2. Club AGM and Members meeting**

- The meeting discussed who was to chair the WFC AGM on 24/1/13 given that the club did not have a chairperson. It was agreed that it should be chaired by a Trust Board member who sat on the Club Board and MW was nominated as he would be presenting a financial report which was the main item of business.
- All Trust members were eligible to attend and membership cards/numbers needed to be checked
- The other Trust Board members would sit alongside the stage and would take the stage when the members meeting started.
- The dress code was suit and tie
- The members meeting would consist mainly of a Q and A session after SH's presentation of the CoE report

*SH left the meeting*

## **3. Corporate Membership**

- This would be discussed after the commercial manager was in post

## **4. Community Share Expenditure**

- The club would purchase the lap top for Steven Cook. No need to vote on this.

## 5. Directors Reports

### a) Chair (PJ)

- About £12000 had been raised by the Xmas raffle. A creditable amount in the financial climate. PJ said we had received enough fundraising ideas. We needed a group to implement them. He aimed to set one up in due course.
- PJ was planning a committee to organise the 150 the anniversary celebrations. He envisaged the members to be a WFC Board member, a WST Board member, probably D McNeil, possibly a current player, someone from Glyndwr and probably Malcolm Davies as treasurer. He had looked at the Stoke and Notts County arrangements. PJ to post on the Project Board re this topic.

### b) Treasurers Report (MW)- Nothing further to report

### c) Football Club Report (MW/SH/GJ/JM) - Nothing further to report

### d) Fundraising, including merchandise (AR/PJ/DJ)

- PJ mentioned the Shropshire Reds fundraising dinner at the Lion Quays on 3/3/13. £30 per head and suggesting the Board has a table. Shreds had contributed to the cost of heart monitors and the excess funds paid for the team bus to Sutton. 4 members had travelled with the team.
- e) Business development report- See earlier re Mr. G Scott

### f) Membership report (HD)

- HD reported there were 1980 members
- S Roberts had been trained to assist with the database
- Benefits were discussed. HD said those on the website were current
- With the disclaimer in place the meeting agreed to Mr. Gilberts offer of benefits to members
- HD will bring details to the next meeting re a new source for SMS messaging
- The meeting discussed leafleting at away games to attract new members based in other parts of the country. AR to take this forward
- HD confirmed that community share holders must be members. HD to send DJ these details
- The meeting agreed that we needed a disclaimer on the website regarding benefits offered to members. JM to action
- The meeting discussed the apparent drop in membership which seemed to be due to failures to renew

### g) Community Development Report (JC/TS/SH/TS)

- TeS had met the Alzheimer's Society regarding Memories FC which they were interested in.
- He was meeting AVOW shortly re funding

- TeS commented on the FC Unite community report. They were structured differently but the meeting liked their Cash Back scheme
  - JC is to attend the bi monthly meetings of the Wrexham FC Racecourse Community Foundation
  - The RFC had applied/were to apply to the Welsh FA to fund a qualified disabled football coach
  - PJ requested that the community group submit a report to the Board setting out their plans and how they intended to meet the objectives of a community club and also the role of the Racecourse Community Foundation
- h) Support Services Report (*JM/MW/HD*)
- JM had identified an issue with WST emails being treated as spam and being directed into members junk folders. He would post something on the Trust website informing members of the problem and how to solve it.
- i) Volunteer Report (*AR*) - AR also mentioned the junk folder problem when contacting volunteers
- j) Secretary's Report (*AF*)- Nothing further to report

## 6. Any other business

- PJ mentioned the generous donation from the next of kin of the late Mr. Emlyn Elms
- Wrexham Lager had offered benefits for members
- TeS said that he may know someone who could assist the club with health and safety issues
- Maesgwyn Hall had allowed a bucket collection during the last televised match.

There being no further business the meeting closed at 2220.

### **Date and venue of next meeting:**

Next meeting to be held on Monday 28th January 2013 at Wrexham Lager Club, Union Road, Wrexham, commencing at 7.30pm

No	Action	Who
1	Loan note letters – awaiting feedback from Supporters Direct	DJ
2	To invite new commercial manager to Society Board meeting	SH
3	To meet with DB to discuss volunteer programme	AR/ GJ
4	To take forward the match day volunteer scheme	MW
5	To post on Project Board re 150 <sup>th</sup> anniversary	PJ
6	To bring details of the SMS scheme to next meeting	HD

7	To forward details of community shareholders to DJ	HD
8	To arrange leafleting at future away match	AR
9	To place disclaimer for member benefits on website and advise members re spam e mails	JM
10	To present a report to the Board re community group plans	JC/TS/TS
11	To consider draft Gifts and Hospitality guidance for next meeting	ALL
12	To identify possible health and safety advisor	TeS