

Wrexham Supporters Society Limited - Minutes of Board Meeting

Held on: Monday 17th June 2013, commencing at 19.30

Venue: The Wrexham Lager Club, Union Road, Wrexham

Present: Peter Jones (PJ), Alan Fox (AF), Terry Stott (TeS), Anita Robinson (AR) Geoff Scott (GS), Dave Jones (DJ), Mark Williams (MW), John Mills (JM), Huw Davies (HD), Spencer Harris (SH), Tom Stanford (TS), Jenny Cantwell (JC), Keith Roberts (KR).

Apologies: Marc Jones (MJ), Gavin Jones (GJ)

Chair: Peter Jones

1. *Matters arising and approval of minutes of Board meeting of 3rd June 2013*

- AF has amended the draft resolutions on the Project Board and comments had been received
- The details of new membership benefit agreed at the last meeting still needed finalising

The minutes were approved by JM seconded by GS and were unanimously accepted

2. *AGM 2013*

- It was agreed that Board members would introduce the resolutions as follows:-
 - Resolution A (club president etc.) – AF
 - Resolution B (restricting those standing for election) –TS
 - Resolution C (restricting voting in elections) –TS
 - Resolution D (respectful campaigning etc.) –PJ
 - Resolution E (Club name) –PJ
 - Resolution F (under 16 rule) –DJ
 - Resolution G (nominating board members etc.)-TeS
 - Resolution H (financial mandate) – MW
- HD and JC would sign members in at the door
- MW will deal with proxy votes and merge the results with online voting for the resolutions
- Resolution F requires a 75% majority (being a Rule change)
- Mark Creighton will hopefully be signing the FAT dvd
- The minutes from 2012 were discussed

3. WST Charity

- Last year's charity was Hope House and the meeting discussed whether we should donate to a single charity or several and possibly use the services of AVOW
- Bucket collections on match days were organised by the Club
- The provision of tickets to Hope House -which was dependent on the number of community shares sold- was discussed
- SH proposed seconded by TeS that TeS would liaise with AVOW about the distribution of charitable donations by the Trust. Passed unanimously.

4. The Family Open Day

- Would be held on Saturday 3 August. PJ would seek a replacement safety officer
- The players would warm down after the previous night's friendly at Altrincham. Volunteers would be needed on the day including former players, there would be stalls for supporters groups, the participation of the Fire Brigade, Police. Armed Forces was discussed. The Coop would provide "freebies", the away kit will probably be launched although the store would not be ready.
- GS suggested a raffle; would Glyndwr provide refreshments? TS mentioned publicising the event to diverse communities and a stall for AVOW.

5. **The 150th Anniversary-** would remain a standard agenda item although there was nothing additional to report at this time

6. Sub Groups and Officers Reports

6.1 Chair (PJ)

- PJ had nothing further to report

6.2 Treasurers Report (details to be provided by KR on the Project Board)

- KR did not have May's figures available but confirmed that dealing with the many membership queries was taking up a great deal of time
- KR mentioned what written procedures were in place to record spending.
ACTION: KR to draft a financial governance policy

6.3 Football Club Report (MW/SH/JM)

- SH summarised the Conference AGM. New budget rules were introduced. In short there would be two loan windows, budgets would be submitted before the season and reviewed half way through, and if not managed properly

there would be a transfer embargo. There is not yet a sponsor for the league. There are new ball sponsors. A TV deal with BT has not yet been finalised.

- SH had drafted a letter from the club to a stroke victim following a request to AF
- Diane Mitchell had commenced work as office manager accounts/tickets and will manage the systems which run the business
- There was a report of the latest Club Board meeting
- JM had brought forward his project to update the clubs IT system
- 40 STs had been sold as at last Friday

SH left the meeting at 2130

6.4 Fundraising, including merchandise (AR/PJ/DJ)

- The Snowdon walk will take place on Sunday 30th June so far only 19 people were registered although more forms had been sent out and this now needed to be highlighted and pushed this week. TS was still receiving e mails and was asked to copy replies to the Snowdon account
- The Year book was proceeding. PJ mentioned advertising
- There were currently 317 investors in community shares DJ had been invited to speak at a Coop event at Bangor City's ground.

6.5 Business development report (GS)

- GS reported on taking some work from Steve Cook who was very busy. £1700worth of kit had been sold in a day and little of the old stock now remained.
- GS had arranged for two new T Shirt designs to be available next week. He had set himself a target
- The use of an E Bay auction site was discussed
- Printer cartridges had raised over £400 although there was little value in old mobile phones

6.6 Membership report (HD, JC)

- The recent renewal letters had caused some serious issues. Some were inaccurate leading to a deluge of queries which the membership group were struggling to handle in addition to the increase in applications generally. The information on the database was not always reliable for various reasons. This was no one's fault but there were reputational consequences if we did not address this problem.
- MW outlined a possible long term solution using the clubs database
TeS left the meeting at 2215
JM mentioned possibly outsourcing membership services. The new Trust website would help with new applications
- It was agreed that AF would draft a general e mail to all those who had received the latest renewal letter. All the e mails received would eventually be answered by the membership group

- KR will forward up to date payment details to MW and reconcile with the In Touch database and will investigate the possibility of using a membership services company

6.7 Community Development Report (/TeS /TS)

- TS mentioned a new contact to possibly assist with publishing
- TeS mentioned an activities day at St Josephs. LJ will participate
- A meeting had been held with A Watkins, LJ, TeS and PJ to define roles etc.
- The community groups report would be published on the website before the AGM. PJ to finalise his review of it
- The Scottish representative of the Alzheimer's Society had visited, 8 volunteers were ready to start
- The DSA dance will take place on 5/7/13, raffle prizes were needed.

6.8 Volunteer Report (AR)

- A stall will be arranged for the Ruabon fun day on 20 July.
- The volunteer photographers need to meet with the club to define their role

7. AOB

- It now seemed clear that the Localism Act (i.e. registering community assets etc.) did not yet apply to Wales

There being no further business the meeting closed at 2255

The next meeting would be held on 1 July

No	Action	Who
1	To liaise with AVOW about charitable donations	TeS
2	To draft a financial governance policy	KR
3	To draft an email to those who had received the latest renewal letter. To be sent ASAP	AF
4	To send payment details to MW and reconcile the database	KR
5	To investigate possible use of membership services company	KR
6	To finalise details of new membership benefits as agreed at last meeting	Membership group