



Wrexham Supporters Society Limited - Minutes of Board Meeting

Held on: Monday 22nd April 2013, commencing at 19.30

Venue: The Wrexham Lager Club, Union Road, Wrexham

Present: Peter Jones (PJ), Alan Fox (AF), Terry Stott (TeS), Anita Robinson (AR), Geoff Scott (GS), Tom Stanford (TS), Dave Jones (DJ), Jenny Cantwell (JC), Keith Roberts (KR), Mark Williams (MW), John Mills (JM),

Apologies: Gavin Jones (GJ), Huw Davies (HD), Spencer Harris (SH), Marc Jones (MJ)

Chair: Peter Jones

1. Matters arising and approval of minutes of Board meeting of 8th April 2013

- AR had provided details of the shop volunteers
- SH had drafted a letter from the Club to the shop volunteers which would be sent shortly
- SH and the Club Board had decided to respond to the letter regarding the Wembley invitations
- Toby Clark had been invited to join the membership group as a volunteer

The minutes were approved by TS seconded by DJ and were unanimously accepted

2. Sub Groups and Officers Reports

2.1 Chair (PJ)

- PJ and MW had attended a meeting of of Co-operative Cymru / Wales at the Ramada and given presentations. Progress was being made regarding future cooperation. S Cook would lead on sponsorship etc. A Coop representative will address our AGM.
- PJ has sent congratulations to Portsmouth and Cardiff Supporters Trusts and had tried to do the same to Chester but it had bounced back
- Chester had asked for a meeting to discuss the way our Trust was governed and the relationship with the Club.
- We needed to organise a members meeting in May at which Andy Morrell and Billy Barr would attend for q and a session. Probably the 8th 9th or 10th of May.

2.2 Treasurers Report (details to be provided by KR on the Project Board)

- MW had renewed our public liability insurance- the premium had reached £900 based on membership
- The PO Box facility has been discontinued. This needs to be communicated
- The Lottery Return (re the Christmas raffle prize) has been submitted
- MW suggested that future signatories on the cheque book should be himself KR PJ and GJ
- This was proposed by MW seconded by KR and passed unanimously

2.3 Football Club Report (MW/JM)

- About 4500 tickets had been sold for the Play off first leg so far. A crowd of about 6500 was expected- lower than last season
- The crowd trouble at Kidderminster's last game v Stockport had delayed the arrival of tickets for the second leg and arrangements would change
- The Club had attended a meeting re a potential Wembley play off final as there would only be a week between the semi and the final. Should we reach the Final then some tickets would be provided in the Bobby Moore suite which would be taken up by player's families and club staff
- The Club were obliged to purchase some tickets for the Wembley Suite (Royal box) whether they used them or not but would also receive some complimentary
- PJ suggested that each Board member should receive two tickets (if they wished) with donations (a minimum of what they would have paid in the ground) to WST. ACTION: Board members to register their interest with SH by Thursday
- The meeting also agreed that future payments for hospitality were to be paid to WST via KR rather than to the Club
- AF suggested that a pair of tickets to the Wembley Suite should be provided to WST members via a random draw of membership numbers subject to the winners agreeing on dress code conduct etc.
- The main thing to organise given the lack of time would be coaches and PJ had already spoken with the coach company in anticipation
- MW said that the Wembley gate receipts had not yet been received but the total income from the FA Trophy Final was around £400k

2.4 Fundraising, including merchandise (AR/PJ/DJ)

- The player of the season dinner took place on 21 April 2013 at Lion Quays. The event was a great success and would return a profit once expenditure for prizes, speaker, comedian, players/volunteers tables had been accounted for. The auction had proved a valuable fund raiser. The meeting commended PJ for organising it at such short notice.
- It was agreed to discontinue the Extra Mile award and retain the Unsung Hero award won this year by Mike Dean
- AR informed the meeting that at a cost of £50 we would have a stall at the Eisteddfod on the weekend of 13th and 14th July
- DJ had further letters to write to those holding loan notes

- The Snowdon walk would take place on Sunday 30th June

2.5 Business development report (GS)

- GS raised the question of sponsors withdrawing at the last minute and agreed to meet with SC at the end of the season with a view to amending the payment arrangements
- GS had arranged for winners T-shirts to be available this week

2.6 Membership report – see Agenda item

2.7 Community Development Report (JC/TeS /TS)

- TEs had updated the community group work on progress document on the Project Board setting out their plans. Board members were invited to read it before meetings for updates.
- The Disabled Awareness Day took place on 13 April at the Kidderminster home match. This was a national Level Playing Field project to raise awareness of disabilities. TS had volunteered to be disabled for a day and would report on his experiences. The Level Playing Field website had been updated with our contribution
- It was agreed that TeS would now lead the community group and JC would move to the membership group as membership coordinator –see later

2.8 Volunteer Report (AR)

- AR had received positive feedback from the pre Wembley volunteers who would be willing to help in the future
- Toby Clark had volunteered to assist with membership. He had suggested amendments to the volunteer agreement

2.9 Media (MJ)

- The next Leader column would focus on the POS awards and volunteers
- ITV Wales had contacted the WST seeking someone from the Board to interview before tomorrow's Play Off match at about 1730. If SH could not do it then AF would try to get there

3 WST AGM

- AF provided an update. The deadline for sending out Nominations was 2 May but the sooner we did it the better. He had drafted the material it just needed approving by the EMG. The Notice etc. would go out in the next Members Briefing.
- ACTION: PJ requested material as soon as possible and by the end of the week at the latest

4 Membership

- PJ had spoken to HD who was content with what was proposed. The meeting agreed that we needed to improve our procedures for dealing with new membership and queries and to tackle any backlog as soon as possible and that this required more assistance from the Board
- Kim Powell had agreed to administer the database as part of her office duties at the Club. MW would provide training
- JC agreed to move from community to a new role as membership coordinator with HD. Their role was principally to develop the membership and benefits
- ACTION: Given these changes and to ensure we had a formal system in place (that everyone including future volunteers could understand) the meeting asked the Membership Group to draft a protocol setting out the various tasks associated with membership and “who did what when”
- These changes were proposed by PJ seconded by JM and passed unanimously
- ACTION: It was agreed that JM would draft a short article acknowledging that we were reviewing our membership procedures and asking for patience etc.

5 Hospitality Policy and Register

- The meeting had previously agreed the principles of the policy drafted by AF. The proposed meeting with those who sat on the Club Board to see how it would work in practice had not yet taken place. As our policy required the Secretary to maintain a register this needed progressing.
- It was agreed that future payments by Trust Board members sitting on the Club Board (or receiving hospitality) were to be paid to KR (rather than the Club) who would maintain a record. ACTION: Club Board representatives to make the necessary arrangements

6 AOB

- MW informed the Board that the administrators report for Llangollen Hotels Ltd was available and the Club were unlikely to receive the £250 owing to it
- JM confirmed that the A Slinger was to report to the Club Board on 8May. ACTION: In the light of queries this would be posted on the WST website by JM
- The meeting discussed the suitability of the comedian at the POS dinner

There being no further business the meeting closed at 2145

The next meeting would be on 29 April as the following Monday is a public holiday

No	Action	Who
1	To arrange new signatories on WST cheque book	MW/KR
2	To inform SH by 25 April if interested in tickets for Wembley Suite at possible play off final	ALL
3	To Consider possible resolutions for the AGM and the “countdown” document on the Project Board	ALL
4	To provide response to T Clarks proposed volunteer agreement	AF
5	To provide material for next the Briefing by end of this week at	ALL

	the latest	
6	To draft a protocol for handling of membership queries including new members, updating the data base, payments etc.	The membership group
7	To draft an article for the website re membership and a brief update re the Andy Slinger project	JM
8	To provide payments for (and details of) hospitality received to KR who is to maintain a record	ALL