

Minutes of Board Meeting

Held on: Monday 3rd March 2014, commencing at 19:30

Venue: The Wrexham Lager Club, Union Road, Wrexham

1 Introductions and apologies for absence

- 1.1 There being a quorum present Pete Jones was appointed Chair of the Meeting
 - 1.2 Members present: Peter Jones (PJ), Anita Robinson (AR), Mark Williams (MW), Dave Jones (DJ), Terry Stott (TeS), Huw Davies (HD), Geoff Scott (GS), Jenny Cantwell (JC), Keith Roberts (KR), John Mills (JM), Robin Wiggs (RW)
 - 1.3 Apologies were received from the following board members Spencer Harris (SH), Gavin Jones (GJ), Peter Howell (PH), Alan Fox (AF) and Tom Stanford (TS)
-

2 Matters arising and approval of minutes of Board meeting of 17th February 2014

- 2.1 The style guidelines for the 150th badge was covered in the agenda
 - 2.2 RW has posted the latest version of the plan on the forum
 - 2.3 The Board will consider amendments to the plan as part of the agenda
 - 2.4 TeS has investigated the need for risk assessments and our insurance cover for JDs events
 - 2.5 AF has started an AGM thread on the Forum
 - 2.6 **Vote: Proposed by TeS & seconded by HD, the minutes were unanimously approved as amended by those who had been present.**
-

3 Sub Groups and Officers Reports

- 3.1 Chair Report (PJ)
 - 3.1.1 PJ has identified a picture of club founder Edward Manners on an ancestry website.
 - 3.1.2 **Action: HD to attempt to download picture**
 - 3.2 Treasurers Report (KR)
 - 3.2.1 KR confirmed that February accounts are in progress
 - 3.2.2 KR confirmed that we have to increase the registration type due to the value of tickets we sold in the 2013 Christmas Draw
 - 3.2.3 KR confirmed that insurance renewal is in progress for the end of this month
 - 3.2.4 KR confirmed that the club utilised £20,000 of £60,000 approved at previous board meeting
 - 3.2.5 KR provided requested an update of Junior Dragons membership. DJ confirmed that they are currently merging RCF records with the InTouch database
 - 3.3 Football Club Report (SH/GJ/MW/JM)
 - 3.3.1 MW provided an update of the application process of the position of the Football Manager position
 - 3.3.2 MW confirmed that interviews have taken place for the position of retail assistant via Jobs Growth Wales
 - 3.3.3 MW confirmed that a meeting will take place with SABO week commencing 17th March
 - 3.3.4 MW confirmed pricing arrangements for upcoming Chester match
 - 3.4 Commercial, fundraising etc. (GS/PH/DJ)
 - 3.4.1 £64 raised from Turf car park at Barnet game
 - 3.4.2 25 teams are booked for quiz night this Friday
 - 3.4.3 Applications have been sent to football clubs for Snowdon walk
-

Minutes of Board Meeting

Held on: Monday 3rd March 2014, commencing at 19:30

Venue: The Wrexham Lager Club, Union Road, Wrexham

- 3.4.4 Parachute jump is progressing and will be launched in due course
 - 3.4.5 PJ has met with Glyndwr students and initial design has been supplied for the mosaic
 - 3.5 Membership report (DJ JC/TS/HD)
 - 3.5.1 HD provided an update on membership numbers:
 - 3.5.1.1 Adult membership: 2,462
 - 3.5.1.2 Associates: 9
 - 3.5.1.3 Life members: 50
 - 3.5.1.4 Junior Dragons: 400
 - 3.5.2 35 membership cards will be issued
 - 3.5.3 1,016 renewals outstanding and letter will be issued on appointment of the manager
 - 3.5.4 **Action: HD to investigate Royal Mail PPI licence as club's franking machine is not designed for the volume that the Trust are using it for**
 - 3.6 Community (TeS/TS)
 - 3.6.1 Junior Dragons:
 - 3.6.1.1 First event is an Easter Egg Treasure Hunt at Colliers Park and link with player training session and question and answer session
 - 3.6.1.2 The next event is a visit to the National Football Museum in Manchester scheduled for May half term followed by a visit to the BWX track at the National Cycling Museum or a visit to the Manchester City Ground Tour
 - 3.6.1.3 **Action: TeS to progress draft safety policy and report back on response regarding DBS**
 - 3.6.1.4 **Action: MW to forward previous insurance requirements to TeS**
 - 3.6.2 Disabled Supporters Association:
 - 3.6.2.1 Viewing platform: situated at either side of the MRS occupying 33 seats at each end of the stand in rows G, J and F. Cost would be £35,000 per platform with 50% from the Football Foundation with the balance to be raised by DSA via sponsorship
 - 3.6.2.2 Level Playing Field week of action: Bucket collection provisional for DSA at Salisbury game to coincide with this week
 - 3.7 Media/Communications (RW)
 - 3.7.1 Press released have been issued in relation to the Quiz Night and Snowdon Walk
 - 3.7.2 150th anniversary style guidelines has been sent out for feedback and updated onto project board
 - 3.8 Volunteers (AR)
 - 3.8.1 We have received correspondence from the Llangollen Eisteddfod and Mold Food Festival to attend their events FOC
 - 3.9 Secretary's Report (AF)
 - 3.9.1 Nothing to report – AGM planning covered in agenda item
-

4 WST AGM 2014

- 4.1 It was noted that board members MW, GS, AR, TeS, DJ and JC are the only board members that are not involved in elections this year. All other board members abstained from voting in this section of the meeting
-

Minutes of Board Meeting

Held on: Monday 3rd March 2014, commencing at 19:30

Venue: The Wrexham Lager Club, Union Road, Wrexham

- 4.2 A debate took place regarding the number of elected board positions following the 2014 board meetings and it was agreed to remain with 12 elected board members following the 2014 AGM and that there will be five vacancies to be filled via an election
 - 4.3 AF proposed that trust member Clive Poppelwell joins the Election Supervisory Group and this was unanimously agreed
 - 4.4 **ACTION: AF to find an independent Chair for the Election Supervisory Group**
-

5 150th Anniversary Celebrations

- 5.1 Former Players Association Golf Day planned for Friday 30th May at a cost of £150 per team
 - 5.2 AR left the meeting at 21:35
-

6 Targets/strategic plan

- 6.1 RW present an updated action plan that was circulated on the Project Board.
 - 6.2 The board worked through final amendments to the document
 - 6.3 Individual groups to feedback individual objectives for discussion at the next board meeting
-

7 Any other urgent business

- 7.1 SH joined the meeting at 22:25 and provided an update on the application process for the position of First Team Manager
 - 7.2 DJ left the meeting at 22:45
 - 7.3 HD enquired about a Welsh Theme Day for the Kidderminster match but this was planned for Salisbury but this has now fallen through
-

8 Date and venue of next board meeting

- 8.1 Monday 17th March 2014 at 19:30 to be held at The Wrexham Lager Club, Union Road, Wrexham
 - 8.2 There being no further business the meeting was closed by PJ at 22:50
-

9 Summary of actions

- 9.1 **HD to download of club founder Edward Manners**
 - 9.2 HD to investigate Royal Mail PPI licence
 - 9.3 AF to find an independent Chair for the Election Supervisory Group
 - 9.4 TeS to progress draft safety policy for Junior Dragons and report back on response regarding DBS
 - 9.5 MW to forward previous insurance requirements to TeS
 - 9.6 RW to circulate updated Plan document on the board
 - 9.7 Individual groups to feedback individual objectives for discussion at the next board meeting
-