



Wrexham Supporters Society Limited - Minutes of Board Meeting (The Governing Body of Wrexham AFC)

Held on: Monday 19th January 2015, commencing at 19.30

Venue: The Boardroom, the Racecourse Ground, Wrexham

Present: Peter Jones (PJ), Alan Fox (AF), Richard Ulrich (RU), Geoff Scott (GS), Dave Jones (DJ), Tom Stanford (TS), John Mills (JM), Keith Roberts (KR) - from 2100, Stuart Roberts (SR), Robin Wiggs (RW), Jenny Cantwell (JC),

Apologies: Mark Williams (MW), Spencer Harris (SH), Anita Purslow (AP), Gavin Jones (GJ),

Chair: Peter Jones

1. Matters arising and approval of the minutes of 18th December 2014

No	Action	Who	Status
1	To contact PJ with availability for the Dragonheart show	All	Ongoing-PJ asks that Board members respond
2	To post the raffle licence on the Forum	KR	Outstanding
3	To consider RWs communication plan and comment on the Forum	All	Completed
4	To arrange SABO training for Board members	MW/DJ	Outstanding
5	To arrange payment of SD membership fee	AF and KR	Outstanding
6	To contact Rob Parry re Expert Group	AF	Completed.
7	To contact Chester re Fans for Diversity project	TS	Ongoing- need to finalise soon as police need to know.
8	To contact GP re Autism Wishes game	TS	Completed. RW to take forward comms on this.
9	To post finance report on the Forum	KR	Ongoing

Vote: *Proposed by JM & seconded by GS it was resolved unanimously to approve the minutes as amended by those who had been present.*

2. Theft of Monies

- The Board discussed the theft of monies and cheques. The message to members/press statement has been published. The total amount was c£4300 with about half of that being cash. Members had already started to send replacement cheques. A new cash handling procedure was being considered.

ACTION: KR to draft a cash handling policy/procedures before the next Board meeting on 23 February 2015 and to post it on the Forum in advance of that meeting.

ACTION: KR to seek quotes for cash in transit insurance before next meeting.

3. Chairman's Report

- PJ mentioned the Social Enterprise Group which was meeting on the 26/1/15.

VOTE: *Proposed by PJ and seconded by DJ it was resolved unanimously to participate in the group to be taken forward by the community group.*

4. Financial Security & Revenue Generation Group (KR/GS/JC/DJ)

- GS and JC provided a report on the Forum covering fundraising to date and future events.
- £589.96 profit was made on the raffle held on the Stoke coaches.
- So far the raffle had produced a profit of £7,600. Thanks were due to the volunteer members of the fundraising sub group for their help with this. The winner of the car has been contacted. It was agreed that next year the draw itself could be better presented an ex player.
- JM will check the position with SC about stock having to be carried over to the Trust shop and returned each match day.
- Some supporter groups were reluctant to sponsor matches etc. /take tables in Bamfords because the price included VAT.
- KR was asked to apply for a new raffle licence.

5. Football Club Operations (MW/SH/GJ/JM)

SH provided a detailed report on the Forum for Board members.

- The meeting discussed on field and commercial performance
- The financial report for the AGM will be placed on the Forum for comment/agreement
- The shirt supplier has been agreed for next season- it will be Adidas. Members will be able to vote on the choice of shirt.
- The Club AGM will be on 29/1/15. The membership group will be present to check membership on the night.

6. Community Football Club (TeS/AP/SR)-

- AP has posted a report on the Forum for Board members. The key messages are:-
- Autism Wishes - This is scheduled for the 31st January,-They will do a bucket collection on this day (Anita has checked this)
- Kick it Out Campaign (as discussed at the last meeting) -Potentially happening at the Chester Game
- Dragon and Youth Membership- updated database received from DJ. There needs to be some extra benefits for both Junior and Youth Members
- Charitable Partners- New charities needed for next season to be chosen by community Share holders
- Volunteer Programme -progress is being made on the documentation for volunteers – this includes policies, agreements and job description.
- SR updated the Board re the Bert Foster headstone. The cost will be £1000.
- Liz Wilkes from the Alzheimer's Society has offered to train board members.

ACTION: TS to finalise arrangements with Chester and notify the Club.

7. Fans Ownership Group (DJ/RU/RW/TF)

- DJ provided a report on the Forum for Board members. Key messages included:
- All resources have been concentrated on Membership Admin in December and early January. Membership stands at approximately 3900 including JD/Youth Numbers approx.500 Need to issue cards to approx. 1400 new members.
- There are a number of issues with the data on SABO currently which makes the actual number of members difficult to report. The issues around Adults purchasing junior memberships ahead of the Stoke game has meant that SABO attributes have not necessarily been allocated to the correct person. There are around 350 people on SABO with multiples sets of attributes. There were also issues where

members purchasing JD or Youth memberships under their own Adult records did not enter DOB's for their children so this has created some issues where we want to issue Birthday cards to JD's. We will be reviewing these records to resolve but there may be some communication required with members to advise us of children's DOB's and other details.

- The Board agreed to issue the Big Red Survey before the Alfreton game on 4 April. JM had details of the previous survey.

8. **AOB**

- There will be a members meeting in February.

After considering various options the date of the next Board meeting is Monday 23rd February 2015 at 7.30 pm at the Racecourse Boardroom- efforts to avoid a Monday night were, on this occasion, unsuccessful.

There being no further business the meeting closed at 2210.

No	Action	Who
1	To contact PJ with availability for the Dragonheart show	All
2	To apply for a new raffle licence	KR
3	To draft a cash handling policy/procedure before the next Board meeting and to post on the Forum in advance of that meeting.	KR
4	To obtain quotes for cash in transit insurance	KR
5	To arrange payment of SD membership fee	AF and KR
6	To arrange attendance at the Social Enterprise Group meeting on 26/1/15	Community sub group
7	To finalise arrangements for a Fans for Diversity even at the Chester game and inform the Club of the arrangements	TS