



Wrexham Supporters Society Limited - Minutes of Board Meeting (The Governing Body of Wrexham AFC)

Held on: Thursday 26th March 2015, commencing at 19.30

Venue: The Boardroom, the Racecourse Ground, Wrexham

Present: John Mills (JM), Alan Fox (AF), Richard Ulrich (RU), Geoff Scott (GS), Dave Jones (DJ), Tom Stanford (TS), Jenny Cantwell (JC), Mark Williams (MW), Spencer Harris (SH), Anita Purslow (AP), Gavin Jones (GJ), Keith Roberts (KR), Stuart Roberts (SR),

Apologies: Peter Jones (PJ), Robin Wiggs (RW),

Chair: John Mills

1. Matters arising and approval of the minutes of 23rd March 2015

Actions from previous meeting:

No	Action	Who	Status
1	To apply for a new raffle licence – carried over	KR	Applied for but not yet received
2	To draft a cash handling policy/procedure before the next Board meeting and to post on the Forum in advance of that meeting – carried over	KR	KR has posted this on line for comment.
3	To obtain quotes for cash in transit insurance – carried over	KR	KR has made enquiries with Coop. Carried over.
4	To arrange payment of SD membership fee- carried over	AF and KR	KR is awaiting revised invoice from SD
5	To arrange payment of the £500 donation to the SD Fans Ownership Week	KR	Carried over
6	To amend signatories on the WST cheque book	KR	Carried over
7	To post communications on the Forum for the information of Board members prior to release when possible	RW	On going

Vote: Proposed by GS & seconded by RU it was resolved unanimously to approve the minutes as amended by those who had been present.

2. Chairman's Report

Carried over in PJ's absence

3. Football Club Operations (MW/SH/GJ/JM)

SH provided a detailed report on the Forum for Board members to read in advance of the meeting. The Board discussed the content including performance and personnel matters associated with the FC.

BT has now agreed to pay TV monies of £10,000 to the FAT finalists.

{KR joined the meeting at 1950}.

- Steve Cook has tendered his resignation to take up a post with Derby County. He will work his 4 weeks' notice and the search for a replacement will commence.

{TS joined the meeting at 2010}

{MW joined the meeting at 2015}

[GJ left the meeting at 2055]

[SH/JC/AP/SR left the meeting at 2120]

4. Financial Security & Revenue Generation Group (KR/GS/JC/DJ)

- GS informed the meeting that the raffle at the members meeting had raised £120; the Porto reunion had raised £494. The LDV Winners reunion will be on Sunday 19 April. GS updated the meeting re the arrangements for the Wembley buses.
- KR presented a finance report up to the end of December. The full report is on the Forum. The headlines are

Income for period to December 2014 = £94,146

Income for period to December 2013 = £119,323

- The income figure for the year book includes a £75 write of an amount owing from the Little Food Company since 2013.
- The income figure excludes any monies received and banked in January for the Xmas Raffle.
- The above income includes £1,480 from the sales of Turf, the Mickey Thomas Raffle and the Mosaic which will be handed over to the DSA at some time in the future to contribute to the costs of the platforms.
- The income does not take into account any monies raised from the sale of mosaic pictures as it is assumed that this will be paid over to the DSA at some point in the future.
- On a like for like comparison income is down by £25,177, however £21,356 of this figure relates to the Christmas Draw which will be included in the final year- end report at the next meeting. Other significant differences are: - membership up £9,502, donations £8,107, the year book £4,658 and interest £1,182.

Expenditure for period to 31st December 2014 = £19,128

Expenditure for period to 31st December 2013 = £33,216

- The expenditure levels exclude any costs relating to the Christmas draw which occurred in January 2015.
- The negative expenditure shown against the Christmas draw relates to the write off of expenditure not incurred on an unclaimed prize from 2013.
- Compared to the same period in 2013 there has been a reduction in expenditure of £14,088, of which £8,998 relates to the expenditure on prizes for the Christmas Raffle which will be reported in the year-end report at the next meeting, other significant reductions include a reduction in postage / printing £1,407, production of the year book £4,800, the provision of away travel insurance £1,358, the player of the season event £1,644 but an increase in the cost of the purchasing and processing of membership cards of £2,011.

Income and Expenditure

- Based on the above information the Trust made a surplus of £75,018 for the period to date, this compares to a surplus of £86,107 in 2013, once the impact of the Christmas Draw is incorporated into these figures it is likely the surplus for 2014 will exceed that achieved in 2013.
- In earlier reports the predicted surplus for 2014 was in the region of £60,000 plus any surplus made from the Christmas Raffle, the reason for the improvement in the position is due to the £14,469 received in membership payments via the club in December 2014.

5. **Community Football Club (TS/AP/SR)**

- AP/JC/SR had left the meeting before we reached this item. Report carried over.

6. **Fans Ownership Group (DJ/RU/RW/TF)**

- DJ provided a report on the Forum for Board members. Key messages included:
- Membership Cards now issued. Membership stands at approx. 4000. Hard to pinpoint actual numbers due to some data issues but it looks like we may have achieved 4000 to date. Cards were successfully issued to over 1300 members. Apart from a few email queries there doesn't appear to have been any issues.
- Membership Drive for Wembley to offer 2014/15 memberships at £12 and get 2015/16 free and for those who join or renew from 1st March they are entered into a draw to win a season ticket.
- A new membership form has been mocked up, designed and printed to be put on the coaches for Wembley.
- Wembley Directors for the Day drawn
- Big Red Survey work postponed
- RU reported that he'd met the FAW Ticketing & Membership Manager at a recent FSF meeting with regards to putting together a membership pack as the FAW do for their members and she has promised to get back with details.
- RU reported on efforts to increase membership benefits.

7. **Secretary's Report**

- AF updated the Board about the Governments Expert Group which has now presented an interim report to the Sports Minister. He will update board members on the Forum once any embargo is lifted.

8. **WST AGM 2015**

- AF reminded the Board of the AGM timetable. For example the accounts to be completed in April. The Board needed to consider any resolutions and AF will update board members on the Forum about AGM matters.

9. **AOB**

- MW raised the question of season ticket prices which needed agreeing before the end of this season. The meeting felt that overall we needed to keep prices the same; it was question of whether to change concessions which needed further consideration.
- AF mentioned the appraisal process for the manager at the end of the season. MW explained the process which had already taken place.

The date of the next Board meeting is Tuesday 28th April 2015 at 7.30 pm at the Racecourse Boardroom.

There being no further business the meeting closed at 2240.

ACTIONS

No	Action	Who
1	To consider the draft cash handling policy placed on the Forum by KR and post comments	All
2	To obtain quotes for cash in transit insurance	KR

3	To arrange payment of SD membership fee- carried over	AF and KR
4	To arrange payment of the £500 donation to the SD Fans Ownership Week	KR
5	To amend signatories on the WST cheque book	KR
6	To consider resolutions for the AGM	All