



Wrexham Supporters Society Limited - Minutes of Board Meeting (The Governing Body of Wrexham AFC)

Held on: Tuesday 28th April 2015, commencing at 19.30

Venue: The Boardroom, the Racecourse Ground, Wrexham

Present: Peter Jones (PJ), Robin Wiggs (RW), John Mills (JM), Alan Fox (AF), Richard Ulrich (RU), Dave Jones (DJ), Jenny Cantwell (JC), Mark Williams (MW), Spencer Harris (SH), Anita Robinson (AR), Stuart Roberts (SR),

Apologies: Geoff Scott (GS), Tom Stanford (TS), Gavin Jones (GJ), Keith Roberts (KR),

Chair: Peter Jones

1. Matters arising and approval of the minutes of 26th March 2015

Actions from previous meeting:

No	Action	Who	Status
1	To consider the draft cash handling policy placed on the Forum by KR and post comments	All	AF has posted an amended version for comment—ongoing
2	To obtain quotes for cash in transit insurance	KR	KR has obtained a quote from Co- operative insurance for the cover of cash and cheques in transit the cost of this cover is £53 per year- see later
3	To arrange payment of SD membership fee- carried over	AF and KR	Complete
4	To arrange payment of the £500 donation to the SD Fans Ownership Week	KR	Complete
5	To amend signatories on the WST cheque book	KR	Ongoing
6	To consider resolutions for the AGM	All	Ongoing

Vote: Proposed by JM & seconded by RU it was resolved unanimously to approve the minutes, as amended, by those who had been present.

2. Chairman's Report

- PJ commended the FC Board for all their efforts during the managerial recruitment process leading to the appointment of Gary Mills.
- There will be a members meeting on 14th May and Gary will be the guest.

3. Football Club Operations (MW/SH/GJ/JM)

- SH had provided a detailed report on the Forum for Board members concerning all elements of FC performance/management etc. which was discussed by the meeting including the process of appointing the new manager, arrangements for settling KW's contract, the recruitment of a new commercial manager, the FC's healthy financial surplus and other matters recorded in the full minutes.
- PJ will write to Toby Clark to thank him for the recent donation/sponsorship.
- The question of season tickets was discussed and that prices will remain the same overall with some alterations to concessions i.e. under 16 concessions extended to some under 18s. The early bird cut off will be in May. MW needed a list of members paying by so/pay pal/life members etc.

4. **Financial Security & Revenue Generation Group (KR/GS/JC/DJ)**

- JC informed the meeting that the LDV Winners reunion event raised £290 profit. The Wembley buses raffle had raised £250 after purchase costs from the club shop. The last members meeting had raised £150. The POTS dinner would be on 16th May.
- PJ mentioned the idea of the Trust purchasing say 50 shirts to be worn next season by the players and then used for fundraising. This was for the fundraising group to lead on.
- The meeting considered various suggestions as to who should receive the extra mile/unsung hero award. After a vote it was decided to present the award to Paul Smith.
- The meeting discussed the position of treasurer.

VOTE: Proposed by PJ seconded by SR, it was decided to extend the probationary period to the AGM with one vote against and one abstaining

- KR had posted a finance report up to the end of February.

Income

Nature of Income	Income for period to February 2015 £	Income for period to February 2014 £
Membership Subscriptions (see attached)	7,700	8,784
Merchandise	464	335
Christmas Raffle	18,583	
Donations	520	211
DVD		60
Car Park		64
Raffles		62
Hospitality	115	104
Year Book		120
Interest	39	58
Total	27,427	9,797

- The income figure for the year to date includes the money received for the Christmas Raffle which will be charged back to the 2014 accounts
- The level of income received for membership is down compared to last year however this may be due to change in renewal dates.
- A reconciliation of payments received in 2013, 2014 and members on SABO and details have been passed to the membership team, the initial exercise indicated that in the region of 500 of the members who paid a membership fee in 2013 had not renewed in 2014.
- The income does not take into account any monies raised from the sale of mosaic pictures as it is assumed that this will be paid over to the DSA at some point in the future.

Expenditure

Nature of Expenditure £	Expenditure for period to 28 th February 2015 £	Expenditure for period to December 2013 £
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Christmas Draw	7,000	70
Prizes	468	
Player of the Season		150
Skydive		30
Travelling Expenses		178
Postage / printing	33	563
Intouch System	60	60
Membership Cards	348	
Membership Processing Fees	13	
Membership Card Transaction Fees	18	
Audit Fees	60	60
Donation		500
Bank Charges		30
PayPal Charges	112	138
Corporation Tax	8	12
Total	8,120	1,791

- The expenditure levels include the cost of the prize for the winner of the Christmas draw which although incurred in January 2015, will be charged back to the 2014 accounts.
- The main difference between the expenditure levels is a reduction in the year to date donations, which is a donation to Supporters Direct which will be reflected in the reports later in the year.

Balance Sheet

	£	£
Shares in Wrexham AFC		709,980
Debtors	0	
Debtors – Intercompany account	96,556	
Scottish Widow	18,000	
Co-op Bank Accounts	47,854	
PayPal	3,662	
Cash in Hand	26	
Sub Total – Current Assets		168,673
Loan Notes	5,300	
DSA	3,530	
Accrual	65	
Sub Total – Current Liabilities		8,895
Working Capital		159,778
Net Assets		869,758

Against the current working capital the following commitments have been made:-

- Investment in Wrexham AFC as per financial plan £50,000

KR had also provided a list of Membership payments received during January and February 2015

- An analysis of other income received during January & February 2015
- An analysis of the expenditure incurred to date
- A schedule of the members who made payments during 2013, but none appear to have renewed during 2014

5. Community Football Club (TS/AR/SR)

- AR had posted a report on the Forum. The key messages were:
- The Autism Wishes match was to be rescheduled;
- Dragon and Youth Membership- Birthday cards – these are continuing to be sent out – concerns regarding the inaccuracies on the database. Update needed from membership group. Member benefits – concerns raised at meeting as to what we offer the junior/youth dragons – sponsorship? New name

maybe going back to Junior Reds 4 events - discussed in brief (Halloween, Christmas, Easter, Away Day). Half Term events – tours of the ground and also getting involved with the RCF with their days at Colliers Park

- Charitable Partners- see TS' post on Forum - Decision is that we go out to the community shareholders for suggestions as the chosen charities – we are suggesting 2 this year. There will be a vote on the charities suggested and the two highest will become the chosen charities.
TJ is leading on this.
- SR updated the meeting re the Bert Foster headstone. Fundraising had been successful. SR has contacted a stone mason and has secured a piece of stone. Suggestions for the inscription were on the forum– expected completion date is 18.5.15.
- The first meeting of the Vintage Reds is to take place on 7th May 2015 starting at 11.30am in the Lager Club.
- Nightingale Summer Fair will be held on Saturday 6th June 2015 12-4pm. We need a new gazebo.

6. Fans Ownership Group (DJ/RU/RW/TF)

- DJ provided a report on the Forum for Board members. Key messages included:
- Membership Admin is focussing on preparing data for new season
- Membership stands at 4129. The Wembley “offer”, where we stated new members and early renewals would be put into a draw for a season ticket, didn't have much take up with 53 new members join since 1st March
- We've been working through three reports from Keith for the past three weeks with a total of 800 members. One report is for members with no payments in SABO, another is for non-renewals in 2014 and the third is for unallocated payments.
- A meeting is to be scheduled with Wrexham Savers, which is a local loyalty programme which provides offers and discounts at local businesses.

SH left the meeting at 2150

7. Secretary's Report

- AF informed the Board about the Supporters Direct Members day in Manchester on Friday 17th July at the Manchester Piccadilly Hotel. AF will post details on the Forum

8. WST AGM 2015

- AF reminded the Board of the AGM timetable. The Notice of the AGM and the call for nominations for the election and resolutions had gone out with closing dates of the 15th and 28th May respectively. Brian Burns from Chester had agreed to chair the election management group. AF will contact Tony Williams of the Buckley Reds to be the third person with AF on the group.
- AF informed Board members that with monthly meetings some AGM decisions may have to be made via the Forum. Silence from any board member would be interpreted as consenting to proposals when necessary.
- RU mentioned the prospect of having a position on the Board for younger members. The Board agreed in principle but did not believe a resolution was needed. Members need to put themselves forward.

9. AOB

- The meeting discussed the mosaic. All photos would be put on the website first to ensure all would be transferred to the mosaic.

The date of the next Board meeting is Thursday 28th May 2015 at 7.30 pm at the Racecourse Boardroom.

There being no further business the meeting closed at 2240.

ACTIONS

No	Action	Who
1	To consider the draft cash handling policy placed on the Forum post comments	All
2	To obtain post details of the quote for cash in transit insurance on the forum	KR
3	To consider resolutions for the AGM	All