



Wrexham Supporters Society Limited - Minutes of Board Meeting (The Governing Body of Wrexham AFC)

Held on: Monday 2nd November 2015, commencing at 19.30

Venue: The Boardroom, the Racecourse Ground, Wrexham

Present: Peter Jones (PJ), Richard Ulrich (RU), Mike Dean (MD), John Mills (JM), Alan Fox (AF), Dave Jones (DJ), Paul Smith (PS), Mark Williams (MW), Tom Stanford (TS), Mark Roberts (MR), Robin Wiggs (RW), Stuart Roberts (SR) – from 20:12

Apologies: Keith Roberts (KR), Spencer Harris (SH), Gavin Jones (GJ), Anita Robinson (AR),

Chair: Peter Jones

1. Matters arising and approval of the minutes of 5th October 2015

- PJ said that we could expect a resolution about the living wage at the next Trust AGM following his discussions with several members. There needed to be a full impact assessment if this was proposed but MW believed that no full time club employee received less than this anyway. Questions remained as to whether it would apply to others e.g. YTS, CoE coaches etc.
- SR had liaised with the Ellis family about the donation of the season ticket of Chris Ellis. As Mr Ellis was a former teacher, agreement had been reached to donate it to Gwenfro Primary School for the use of a parent and child as part of a reward scheme.

No	Actions from 5/10/15	Who	Status as at 2/11/15
1	To consider and provide options for the Board to decide online how to deal with the season ticket donation.	Community Group	Completed- see above
2.	To consider options for storage of Dragonheart podcasts	JM	Completed
3.	To consider and provide the Board with options re outsourcing of membership administration	Fans Ownership Group	Ongoing
4.	To devise a campaign to encourage members to update their details on line	Fans Ownership Group	Ongoing

ACTIONS – carried over from previous meetings

No	Action	Who	Status
1.	To post details of cash in transit insurance on Forum	KR	Ongoing
2.	To implement the Trusts new banking arrangements re signatories on cheque book	KR	Ongoing
3	To forward Fans Ownership objectives for Strategic Plan to RW	DJ	Completed

VOTE: Proposed by JM & seconded by DJ it was resolved unanimously to approve the minutes, as amended, by those who had been present.

2. Chairman's Report

- PJ informed the Board that KR had written a letter of resignation to PJ and AF
- The Board recorded their thanks and appreciation of KR's work as Treasurer for the last 4 years.

VOTE: *Proposed by PJ & seconded by JM it was resolved unanimously to accept KR's resignation and that MW should take over the position of Trust Treasurer on interim basis until a new treasurer was appointed.*

- The meeting discussed the funding of the mosaic

3. Football Club Operations

SH had placed a report on the Forum- the key messages were:

- 8 points from 5 games since last meeting
- New Goalkeeper signed Rhys Taylor
- Shortlisted for the Daily Post Business Awards – Community Category
- New Commercial Manager has started and hit the ground running
- First Event game of the season 'Barroeven' is a PR success
- GUS works undertaken to return stand to full capacity

MW reported that the pitch covers are due this month- the first payment has been made
AF mentioned the Stadium survey and reference there to missing fire risk assessments. MW said that these were up to date.

4. Financial Security & Revenue Generation Group

- MR reported that there was now a twitter and Facebook page for fundraising and the EBay account had been set up.
- The Murder mystery night was a success- early indications suggest a profit of about £1200
- There will be a race night on 20/11/15
- Xmas raffle tickets should arrive soon – there will be a newsletter to members with the tickets.
- The Bring a Tin match will be v Macclesfield on 28/11/15

KR had placed a finance report on the Forum prior to the meeting. However it was deferred to the next meeting as most Board members had not had chance to consider it.

5. Fans Ownership Group

DJ had posted a report on the Forum –the key messages were:

- Membership figure 3185
- Comms to go out to existing and lapsed members
- We are up to date with regards the issue of Membership cards.
- Concern re number of emails hitting member's inboxes as the "hit rate" appears to have dropped. We are currently pulling together a communication to all current members to urge them to check their online accounts and advising them of how to do this. We will stress the importance of having the correct email address on their accounts
- Have started to look at the feasibility of an outside company being able to manage our membership admin. Further work required to understand what services can help us and the likely cost.
- We are currently in the process of pulling together a full list of benefits for communication to members and to update the FC and WST websites.
- 1st Membership Drive will be to recruit those who have not renewed this year. A letter and renewal form (and raffle tickets) is being drafted for issue to these and will be issued during November. It will stress the benefits we have and how their minimum subscription can be recouped by taking advantage of these benefits

6. Community Group

- In AR's absence, TS is to lead the group temporarily
- TS reported positive feedback from the Junior Dragons events at Colliers Park
- The Xmas party will be held on 13/12/15
- Robbie Evans has agreed to be the ambassador for the JDs

7. Secretary's Report

- AF reported that he is acting as the independent chair of Chester's election management group
- AF updated the Board about the continuing progress of the Governments Expert Working Group on fan ownership/participation

8. Appeal against a Banning Order

- The Club have imposed an 18 month stadium ban on a supporter for incidents at the Guisely match.
- AF has received an e mail from the individual wanting to appeal the decision.
- There was no existing policy to deal with the situation but the draft Club Charter would probably have to include one.
- AF advised that we need to consider what other clubs have in place -if anything; that we should have an appeals process and suggested a three person panel (advised by AF but not involving FC Board members) who would consider a written report from the stadium safety office and written representations from the individual before deciding whether a ban was justified and, if so, what the length should be.
- The Board agreed to consider this on the Forum in the coming week.

ACTION: - All to consider the appeal process on the forum

9. Strategic Plan

- RW has placed an updated draft on the forum and invited comment from Board members as soon as possible. If no feedback within 2 weeks it would be assumed all were in agreement.

ACTION: - All to consider the Strategic Plan on the forum

10. AOB

- SR mentioned that it was Bert Foster's birthday tomorrow and a wreath would be laid on Remembrance Sunday
- RU mentioned that the date of the Trust AGM should take account of Wales' participation in the Euros in June

The next meeting will be held on 30th November 2015.

The meeting closed at 2145.

ACTIONS- from this meeting

No	Action	Who
1.	To consider an appeals process on the Forum	All
2.	To consider and comment on the strategic plan on the forum	All

ACTIONS – carried over from previous meetings

No	Action	Who
1.	To consider and provide the Board with options re outsourcing of membership administration	Fans Ownership Group
2.	To devise a campaign to encourage members to update their details on line	Fans Ownership Group