



Wrexham Supporters Society Limited - Minutes of Board Meeting (The Governing Body of Wrexham AFC)

Held on: Monday 30th November 2015, commencing at 19.30

Venue: The Boardroom, the Racecourse Ground, Wrexham

Present: Peter Jones (PJ), Richard Ulrich (RU), Mike Dean (MD), John Mills (JM), Alan Fox (AF), Dave Jones (DJ), Paul Smith (PS), Mark Williams (MW), Tom Stanford (TS), Mark Roberts (MR), Gavin Jones (GJ),

Apologies: Robin Wiggs (RW), Spencer Harris (SH), Anita Robinson (AR), Stuart Roberts (SR)

Chair: Peter Jones

1. Matters arising and approval of the minutes of 2nd November 2015

- PJ said that he had met with the Torquay Supporters Trust who did contract out the administration of their membership

No	Actions from 2/11/15	Who	Status as at 30/11/15
1	To contact S Gilbert re the disabled platforms	MW	Ongoing
2.	To consider an appeals process on the Forum	All	Completed
3.	To consider and comment on the strategic plan on the forum	All	Ongoing
4.	To devise a campaign to encourage members to update their details on line	Fans Ownership Group	Completed

ACTIONS – carried over from previous meetings

No	Action	Who	Status
1.	To post details of cash in transit insurance on Forum	KR	Ongoing
2.	To implement the Trusts new banking arrangements re signatories on cheque book	KR	Ongoing
3	To forward Fans Ownership objectives for Strategic Plan to RW	DJ	Completed
4	To consider and provide the Board with options re outsourcing of membership administration	Fans Ownership Group	Ongoing

VOTE: Proposed by DJ & seconded by TS it was resolved unanimously to approve the minutes, as amended, by those who had been present.

2. Treasurers Post

AF informed the Board that so far one person had expressed an interest in the post. MW and PJ will arrange to meet him (Brian Phillips) sometime next week.

ACTION: PJ and MW to arrange to meet BP.

3. Chairman's Report

PJ thanked everyone involved in the successful Flag Day especially SH for organising it. Future events needed planning even further in advance and highlighted the need to recruit volunteers for specific tasks.

PJ informed the Board of his recent meeting with the Torquay Trust.

4. Football Club Operations

SH had placed a report on the Forum- the key messages were:

- 6 points from 3 games since last meeting
- 2 loan players & 1 non contract signed
- Winners of Daily Post Business Awards – Community Category (AF will inform Supporters Direct)
- #FlagDay attracts 4,591 on a day of terrible weather
- GUS works return stand to 1,800 capacity top tier only
- No club board meeting in November due to Business Awards, date re-arranged for 7th December
- Christmas shop opened on 27th November with players present for launch

GJ updated the Board about the GWFA scheme.

MW said the Clubs financial audit was almost complete and informed the board of the details.

GJ provided the Board with an update regarding the stadium.

GJ left the meeting at 2120.

5. Financial Security & Revenue Generation Group

- MR reported that the Gary Mills picture raffle raised £75.
- The Race Night at the Turf had raised £999 and thanks were due to Wayne.
- The EBay auction for the signed captain's armband raised £155 for the British Legion. The memorial shirt was presently for sale on EBay.
- Xmas raffle tickets were on sale and some £4000 has already been received. The meeting discussed arrangements for the draw on Boxing Day which will be in Centenary Club after the match.
- MW suggested a budget for each Trust group throughout the year. He is yet to meet with Keith Roberts re the Treasurers handover.

6. Fans Ownership Group

DJ had posted a report on the Forum –the key messages were:

- Membership figure 3258
- Renewal Letters Issued - around 60 members had recently renewed. We've had an increase in emails from members who received a renewal notice but state they have renewed. We are currently working through and investigating these. These emails account for around 1% of those who received renewal notices.
- Issue identifying membership renewals on SABO. An error had occurred that all 14/15 members had the 15/16 membership attribute added to their account although there was no sales history. Mark has reported the issue to SABO and we now have a new 15/16 MEMBR attribute that identifies 15/16 members. We need to advise all staff that use SABO to disregard the 15/16 MEMBA attribute.
- Some manual work is being done looking at incorrect data attributes around Junior Dragons. There are around 150 records identified as having incorrect attributes and we are working to correct these.

- A list of the new benefits was issued in the recent member's newsletter. We need to have a conversation with Geoff Scott to come up with a list of all existing benefits we have for members/season ticket holders.
- 1st Membership Drive is to aim to recruit those who have not renewed this year. A letter and renewal form (and raffle tickets) have been issued, containing a tailored message around how the minimum subscription can be recouped by taking advantage of these benefits.

7. Community Group

- SR had provided a report in absence
- There is a meeting on Thursday to finalise the JDs Xmas party. 75 tickets sold to date – see the report for details
- The Food Bank appeal was held on the same day as Flag Day and may not have been as successful as before – the placard will be donated to the Salvation Army
- SR is now monitoring the JD e mail account as well as the volunteers and community accounts.
- SR raised issues with JD membership details; birthday cards and mascots.

ACTION: PJ to convene a meeting of the community group

8. Appeal against a Club Banning Order

- AF had received a report from the club safety officer which had been shared with the individual concerned who subsequently provided his own representations about the banning order. These had all been considered by PJ, RW and AF who concluded that the ban had been fair, reasonable and proportionate. This decision had been communicated to the person concerned who appeared to accept it.
- The meeting was of the view that his trust membership should also be suspended. AF reminded members of the Trust disciplinary policy and the need to convene a disciplinary committee but suggested that he write to the person in the first instance inviting him to voluntarily agree to the proposed suspension.

ACTION: - AF to write as above

9. Strategic Plan

Carried over to next meeting

10. AOB

- It was agreed that the date of the Trust AGM should take account of Wales' participation in the Euros in June and would therefore take place on 26 May 2016.
- There will be a meeting called by Plaid Cymru regarding a Welsh football museum in Wrexham. As it was taking place at the ground PJ will attend
- Issues with behaviour and stewarding on away travel coaches were discussed including the possibility of increasing the incentives to people to volunteer to be a steward.

The next meeting will be held on 5 January 2016.

The meeting closed at 2200.

ACTIONS- from this meeting

No	Action	Who
1	To arrange a meeting with Brian Phillips	MW & PJ

2.	To convene a community group meeting with PJ	PJ
3.	To write to the banned individual about his trust membership	AF

ACTIONS – carried over from previous meetings

No	Action	Who
1.	To consider and provide the Board with options re outsourcing of membership administration	Fans Ownership Group
2.	To consider and comment on the strategic plan on the forum	All
3.	To contact S Gilbert re the disabled platforms	MW