



**Wrexham Supporters Society Limited - Minutes of Board Meeting (The Governing Body of Wrexham AFC)**

**Held on:** 28<sup>th</sup> July 2016, commencing at 19.30

**Venue:** The Boardroom, the Racecourse Ground, Wrexham

**Present:** Peter Jones (PJ), John Mills (JM), Alan Fox (AF), Mike Dean (MD), Brian Phillips (BP), Paul Smith (PS), Mark Williams (MW), Richard Ulrich (RU), Spencer Harris (SH),

**Apologies:** Anita Robinson (AR), Gavin Jones (GJ), Stuart Roberts (SR), Dave Jones (DJ),

**Chair:** Peter Jones

**1. Matters arising and approval of the minutes of 11<sup>th</sup> July 2016**

No	Action	Who	Status
1	To place advert for co-opted board member	PS/JM	Completed
2	To post suggestions on Forum re renaming of Racecourse Bars	All	Completed
3	To complete handover of treasurers' role etc.	BP/MW	Ongoing
4	To address the accounting issue raised by McClintocks	BP/MW	Ongoing
5	To analyse Survey results.	DJ	Ongoing
6	To update benefits list	MD	Ongoing
7	To draft Director for the Day rota	DJ	Ongoing RU to complete
8	To notify the DSA that SR will be the WST liaison	PJ	Completed and meeting offered
9	To liaise re the Annual Return	AF/BP	Completed
10	To enquire about new SD Model Rules	AF	Ongoing

**ACTIONS- from previous meetings**

No	Action	Who	Status
1	To approve AGM minutes on the Forum	All	Completed AF to amend and post online
2	To renew insurance policy	MW	Ongoing
3	To start the process of selecting charitable partners	Community Group	See later

**VOTE:** Proposed by JM & seconded by PS it was resolved unanimously to approve the minutes, as amended, by those who had been present.

## **2. Chairman's Report**

- AF had received two applications for the co-opted board member (fundraising) position (Correction: three applications had been received). PJ will arrange to interview them w/c 8/8/16.
- PJ had met with the RCF – see later

## **3. My Racecourse**

- The meeting discussed the 1864 suite and match day prices
- MW raised the need to have an electrician (volunteer) on duty at each match and to have a group of around half a dozen to share the role
- The meeting discussed the upcoming Clean-up day and Open Evening
- SH updated the Board about marketing for the first game as well as the opening of the new bar in the university stand before the Dover game – it was agreed that John Small (the builder), “Bootlegger” and “Jaco” should be invited to open it.
- The meeting discussed the Volunteers List and who owned it. AR was the official coordinator. JM was awaiting ARs comments on a volunteers’ handbook
- The 1864 Suite had topped the “name the bar” poll but it was agreed not to change the Centenary Club for the time being but to use a suggestion box to decide the name in the future.
- MW had received an e mail regarding fees owed following completion of the lease. we are looking at a figure of approximately £32,545.00.

**VOTE:** *Proposed by MW and seconded by SH it was unanimously agreed to transfer funds to WST Assets Ltd to pay these monies.*

## **4. Financial Security & Revenue Generation Group**

- PS reported that the subgroup had met recently. Mike Lewis was handling the sale of items on EBay. PS was overseeing scratch cards. There will be a Race night in the Turf probably on the 2/9/16 as well as a quiz in the Centenary Club.
- Possible October Fest in the CC and possibly Halloween and Christmas events. Any stadium events should involve liaison with Phil Bennett and Natalie Garbutt,
- The limited edition T Shirts had raised about £460 so far
- We need to start identifying Xmas raffle prizes
- The sub group next meets on 11 August

## **5. Treasurers Report**

- BP reported that he was working on the spreadsheets and was up to date until the end of May
- The number of standing orders had increased by 70 as had the average donation per member. More members were paying an increased subscription – about an extra £8000.

## **6. Football Operations incl. Centre of Excellence**

- JM reported about the work being undertaken to ensure internet access and connectivity once the stadium is ours.
- Phil Davies has been appointed as Head of Sports Therapy.
- SH updated the Board about the transfer of employees from the university to the football club.
- GM had sought permission to exceed the budget to sign additional players which was agreed in principle.

## **7. Fans Ownership Group**

- DJ had reported that due to increased work commitments he had been unable to attend group meetings
- RU mentioned the backlog of e mails
- Membership cards will not go out with season tickets as the database did not go out in time. MD said he had provided the database as at 14 July with 2,124 members plus those who pay by standing order. E mails had been sent to those who had not re-joined.

**ACTION:** Membership Team to address issue of membership cards as soon as possible

## **8. Community Group**

PJ and SR had met with Matty Jones from the RCF. Matters discussed included:

- The question of the Trustees was postponed to discuss again due to Alan W not being available
- Volunteers - It was uncertain who actually has overall control of the Volunteers list. There was a need to formalise it.
- Junior Dragons - Matty was informed of the ongoing plans and asked to be kept informed with them. He also said that the RCF would offer discount to JD's for soccer schools, whilst he would also hand out membership forms to those that come through they schools.
- Match Day mascots - It was agreed that the WST community group would own the responsibility of this. Geoff Scott will inform the 'owner' of any commercial mascot, whilst the rest will come from the JD's.
- DSA - Matty was informed that Stuart is the Trust Board's DSA rep.
- Community Group events - All events that WST organise were brought up and Matty asked to be kept informed of them.
- Ifor Williams Trailers - It was agreed that the RCF/Community group and Geoff Scott would arrange a meeting with the Community person at Ifor Williams Trailers to discuss ways we can help each other.
- Charitable partners- to be discussed and agreed on at the Trust Board meeting
- Ground Tours - It was suggested that now we have a 99 year lease it would be good for us to have pre-arranged ground tours for groups/fans. The Vintage Reds and/or retired fans would be ideal to train up to do the tours. It was felt that this could also enable further sales in the shop and drink sales in the Centenary Club when tours ended.
- Community Group meetings - It was agreed that these meetings take place in the RCF room every month with Matty invited to each meeting

PJ said that the board needed to consider who was to be the Trust representative on the RCF Board of Trustees.

PJ had been contacted by a member suggesting a scheme by which match tickets could be made available for children and young people in care. Possibly via a Just Giving page. WST cannot accept charitable donations. Perhaps the RCF could.

There were four charities put forward for consideration as charitable partners. Advanced Brighter Futures (a mental health charity in Wrexham), Mike Peters Snowdon Cancer Charity (Awyr Las a charity for better healthcare in North Wales); The Caia Park Partnership were deemed most suitable.

## **9. AOB**

- PJ informed the Board that there had been a meeting with the police. The Chester match would be a Category C plus game as might the York game. No decision yet on the Bubble.
- The Lease had been signed and the publicity would go ahead on Monday
- MW said that floodlight bulbs had not been replaced.

The next meeting will be held on Thursday 25 August at 1930.

The meeting closed at 2230

**ACTIONS- from this meeting**

<b>No</b>	<b>Action</b>	<b>Who</b>
1	To attend next FC Board meeting on 18/8/16	PJ
2	To address issue of membership cards as soon as possible	Membership Group
3	To arrange meeting with candidates for co-opted board position	PJ

**ACTIONS – outstanding from previous meetings**

<b>No</b>	<b>Action</b>	<b>Who</b>
1	To complete handover of treasurers' role etc.	MW/BP
3	To analyse Survey results	DJ
4	To update benefits list	MD
5	To enquire about new SD Model Rules	AF
6	To renew insurance policy	MW
7	To draft Director for the Day rota	RU