



Wrexham Supporters Society Limited - Minutes of Board Meeting (The Governing Body of Wrexham AFC)

Held on: 25th August 2016, commencing at 19.30

Venue: The Boardroom, the Racecourse Ground, Wrexham

Present: Gavin Jones (GJ), Stuart Roberts (SR), Alan Fox (AF), Brian Phillips (BP), Paul Smith (PS), Mark Williams (MW), Richard Ulrich (RU), Spencer Harris (SH),

Apologies: Peter Jones (PJ), John Mills (JM), Anita Robinson (AR), Dave Jones (DJ),

Chair: Spencer Harris (SH),

1. Matters arising and approval of the minutes of 28th July 2016

No	Action	Who	Status
1.	To attend next FC Board meeting on 18/8/16 to discuss “ways of working”	PJ	Meeting not yet held but should be held in September
2.	To address issue of membership cards as soon as possible	Membership group	Ongoing- see below
3.	To arrange meeting with candidates for co-opted board position	PJ	Completed – see below

ACTIONS- from previous meetings

No	Action	Who	Status
1	To complete handover of treasurers’ role etc.	MW/BP	Ongoing
2	To address the accounting issue raised by McClintocks	MW/BP	Ongoing
3	To analyse Survey results	DJ	Ongoing
4	To update benefits list	MD	Reallocated to RU
5	To enquire about new SD Model Rules	AF	Ongoing
6	To renew insurance policy	MW	See below
7	To draft Director for the Day rota	RU	Completed

VOTE: Proposed by PS & seconded by SH it was resolved unanimously to approve the minutes, as amended, by those who had been present.

ACTION: BP to address the question of the Trusts public liability insurance policy (which has lapsed) and to suggest a replacement as soon as possible.

Although AF and AR had assisted with the updating of standing order paying members on SABO there were still several hundred to be updated before the spreadsheet could be sent to the printer and cards printed. It was a slow and laborious process. The cards ran from June and as we had encouraged members to pay by SO it was important that this is addressed as soon as possible. The meeting recognised that MDs resignation had also impacted on this as had the Euros and holidays.

ACTION: RU to address the backlog of members paying by standing order needing to be updated on SABO- including by approaching GS to allocate Dan to assist. Aim to complete in two weeks

2. Chairman's Report

- PJ has asked that the board confirms its agreement to the new RCF badge which it did.
- PJ and GS have interviewed the three applicants for the co-opted board member (fundraising) positions. All had interviewed well. SSH and RD were recommended by PJ.
- The meeting accepted PJ's proposal that Sarah Smith Howard and RD be co-opted onto the board but were of the view that, initially, they should be attached to the fundraising group. The reason being that until Gavin and Mark complete their report about the future organisation of the Racecourse, the role/terms of reference of a "My Racecourse" group on the Trust Board is uncertain

VOTE: *Proposed by SH & seconded by RU it was agreed (with PS abstaining) to invite SSH and RD to join the board as co-opted members initially with fundraising responsibilities and for AF to write to them accordingly*

3. Football Operations incl. Centre of Excellence

- GJ informed the meeting about the purpose of the forthcoming "ways of working" meeting with PJ and the FC Board. It was about restructuring and redefining roles. GJ/MW were tasked with examining organisational structures including how the two boards worked together and the leadership of full time club staff. The structure had to have the stadium at the core of its business.
- GJ mentioned discussions with Supporters Direct about possible grant opportunities.
- MW reported that the VAT group number has been accepted; the floodlights need replacing/repairing at a cost of c£20k.
- The meeting discussed tomorrow's meeting with local politicians;
- GJ reported that, after some initial teething problems, the use of Stansty was working well, the cost of the container had been provided by Shropshire Reds

GJ Left the meeting at 21:20

4. Financial Security & Revenue Generation Group

- PS informed the meeting about the various fundraising activities which had raised about £1400 since the last board meeting and future activities and events including the Mold Food Festival.
- The meeting discussed this year's Comic Convention event at Glyndwr and ways of generating income from it.

5. Community Group

- The meeting confirmed this year's charitable partner's charitable partners namely Advanced Brighter Futures (a mental health charity in Wrexham), Mike Peters Snowdon Cancer Charity (Awyrlas a charity for better healthcare in North Wales); and The Caia Park Partnership.
- SR reported that Cerys Walker will take the lead on match day mascots;
- The crowd funding to raise monies to pay for tickets for children in care had exceeded its target of £984. The monies would be paid to Barnardos;
- SR was arranging for the players to be filmed receiving dementia awareness training;
- SR mentioned the monies received from the FA Charity Shield fund which had been paid to the DSA;
- SR will meet with the Autism Wishes group to arrange the autism friendly match; He was still to meet with the RCF/Ivor Williams/DSA which had been postponed several times;
- The meeting agreed to advertise for a co-opted board member to focus on community issues.

ACTION: AF to draft advert for co-opted community group member.

SR left the meeting at 21:55

6. Treasurers Report

- BP reported that he was updating the list of members who had joined through the club shop; he reported on the increase in subscriptions from those paying by standing order and pay pal. Whilst he was still awaiting information, the position was positive.

7. Fans Ownership Group

- The meeting noted the resignation of MD since the last meeting (thanking him for his services) which left the group one down.
- RU reported that the email backlog had been resolved but that the standing order issue on SABO needed resolving see earlier;

8. AOB

- AF reminded board members to post reports on the Forum before board meetings so that colleagues could see the report in advance - which also improved minute keeping;

The next meeting date will be agreed on the Forum

The meeting closed at 2225

ACTIONS- from this meeting

No	Action	Who
1	To address the question of the Trusts public liability insurance policy and to suggest a replacement	BP
2	To address the backlog of members paying by standing order needing to be updated on SABO	RU
3	To draft advert for co-opted community group member	AF
4	To post reports on the Forum in advance of board meetings	All

ACTIONS – outstanding from previous meetings

No	Action	Who
1	To attend next FC Board meeting	PJ
2	To complete handover of treasurers' role etc	MW/BP
4.	To analyse Survey results	DJ
5.	To update benefits list	RU
6.	To enquire about new SD Model Rules	AF