

These Minutes have been edited to remove commercially sensitive information and content of a sensitive personal nature relating to individuals



Wrexham Supporters Society Limited - Minutes of Trust Board Meeting

Held on: 20th March 2017, commencing at 19.30

Venue: The Boardroom, the Racecourse Ground, Wrexham

Present: John Mills (JM), Spencer Harris (SH), Paul Smith (PS), Sarah Smith Howard (SSH), Mark Williams (MW), Mike Lewis (ML), Brian Phillips (BP), Colin Williams (CW), Gavin Jones (GJ), Stuart Roberts (SR),

Apologies : Anita Robinson (AR), Dave Jones (DJ), Richard Ulrich (RU),

Chair: Peter Jones (PJ),

Independent Secretary: Alan Fox (AF),

1. Matters arising and approval of the minutes of 23rd January 2017

VOTE: *Proposed by GJ & seconded by PS it was resolved unanimously to approve the minutes, as amended, by those who had been present.*

ACTIONS:

From the 23 January meeting:

WHAT	WHO	WHEN	STATUS
1. To liaise and set up SABO attributes	MW and membership team	ASAP	Completed
2. To identify a graphic designer, from the membership, for card design	RU	ASAP	Completed - Tracey will undertake this work
3. To escalate issues with the Coop bank and seek help from SD if necessary	BP	ASAP	Completed and resolved
4. To place his plan on the Forum for discussion	CW	Before next meeting	Completed

Previously outstanding from previous meetings:

WHAT	WHO	WHEN	STATUS
1. To obtain details of shop volunteers and post them on the Forum so that an	ML	3/1/17	Details provided but no letter sent

official letter of thanks can be sent to them from the Chair			
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	WHO	WHEN	STATUS
2. To liaise with GP about free entry on match days	GJ	By next home game	Further meeting planned.
3. To devise and execute a plan to re-enlist lapsed members	Membership Group	ASAP	Partially completed. E mail sent out to 1000 lapsed members

2. Chairman's Report

PJ raised the question of attendance at board meetings as the February meeting had not been quorate, The possibility of setting out a schedule of future board meetings throughout the year was discussed with a view to adopting such a schedule when the new board meets after the AGM.

The meeting agreed to offer AR 6 months parental "leave of absence" from the Board and was no longer to count towards the quorum.

ACTION: PJ to write to AR

It was time to consider the Player of the Season awards which should be voted for online. Board members should consider the Unsung Hero award. The dinner will be held on 30 April.

ACTION: JM to set up online PoS voting.

3. Football Club Operations

SH had posted a report on the Forum:

Key messages included:

- Operational Board changes announced – Alan Watkin retiring and Phil Salmon appointed to the board
- Safety in the table reached at 52 points after a very good period of form bringing to an end any uncertainty on our league status for next season

MW said the club accounts were almost complete – they should be ready for signing next week – with a provisional date for the Club AGM to be held on 3 April in the Centenary Club.

The meeting discussed the National Leagues proposal to increase the number of clubs in the Play Offs to six as from next season with which board members agreed.

AF has drafted two policies namely a FC Board membership and conduct policy and a document setting out the relationship between the two boards.

ACTION: All Trust board members to consider the draft policies and comment of the Forum before the next meeting.

4. Financial Security & Revenue Generation Group

SSH mentioned the Fans Night of Thanks to be held on 7 April which was for all not just club members. Board members needed to obtain a ticket to ensure that we did not breach maximum numbers.

BP (Treasurer) reported:

At the time of the meeting, the Trust held the following money in its accounts:

Current Account - £9,716.07 (used for collecting Members' subscriptions, fundraising and general Trust Business)

Loan Notes Account - £22,195.69 (used for Build the Budget)

Community Shares Account - £1,874.59

In addition to this the PayPal account's balance was £6,698.49 (used for Member's subscriptions and fundraising) and the PayPal BTB account balance was £706.60.

Subscriptions from Members stand at approx. £4.1K.

5. Fans Ownership Group

DJ had posted a report on the Forum.

Membership stands at 3233 for 16/17. We now have the 2017/18 SABO attribute available so any new memberships should now be for 2017/18. This can apply for all members Adult, Junior and Youth.

We've been able to issue a communication to just under 1000 valid email addresses we hold for lapsed members. The communication is aligned to the Build the Budget emails around creating ONE TEAM with the Management and players joining.

We have also started to renew the memberships for 2017/18 for members who pay by Standing Order and PayPal as well as Life Members. There are approximately 1200 of these that we have to manually renew on SABO. We want these cleared before the end of the season, ready for the start of the new membership year. If anyone can help with this task, then please let us know, as the more we can get involved the easier it is to get them out of the way quickly.

ACTION: Board members to contact DJ to help with renewal of SO/PayPal memberships

New Cards and leaflet being considered. And a membership pack that members get on joining. This would consist of a leaflet providing information about WST, the member's online account and benefits pack.

Meeting planned with Geoff Scott to discuss membership benefits.

6. Community Report

CW had posted a report on the Forum:

Dementia Friendly Wrexham FC - Official status was awarded in recognition of the club and stadium "working to become dementia friendly" on December the 20th. Announcement and presentation of certificate made on 11th March at Gateshead game

DSA - Ongoing activity underway to ascertain planning status for 2nd Platform. have been identified as potential sponsor of platform and other community based work. Meeting organized on 21st March to ascertain scale of opportunity.

Level Playing Field All Wales forum hosted at My Racecourse on Wednesday 15th March.

Blue Sky - Cheque from money raised from Pink shirts presented to Mike Peters of the Alarm at the "Gathering" in Llandudno on 4th Feb.

Junior Dragons- Tour and quiz held in February – over 100 attended. Maidstone game identified as Youth and Junior Dragons day – series of activities planned. Activity in play to improve 'sign on' procedure

Community Group Development - Work still to be undertaken to implement plan proposed at last meeting. Resourcing commitment identified as priority requiring resolution as a pre-cursor to implementation.

Core issue and risk is DBS form status currently understood to be held by AR

7. Build the Budget

BP updated board members – the total stood at just over £23,000. They were planning to target small businesses. There will be a bucket collection at the Tranmere match – Gary Bennett will attend. A duck race was planned for 15 July.

8. WST AGM

It was agreed to hold the Trust AGM on Thursday 29 June in the Centenary Club.

It was agreed that the Election Management Group will consist of AF, someone from Chester FC and a nomination from one of the supporter's groups.

ACTION: AF to organise membership of the EMG.

PJ, SH, JM, GJ and RU will complete 3 years' service and will step down and must seek re-election to remain on the Board after the AGM.

MW, SR and PS, advised by AF, considered the number of board vacancies. If the remaining five elected board members (excluding the five mentioned above who must seek re-election) wished to continue to serve (MW, PS and SR confirmed that they did and AR will take parental leave of absence for six months), it was decided there were six vacancies which would leave room for up to four co-opted positions.

ACTION: AF to contact DJ to confirm his position.

All co-opted positions will cease to have effect after the AGM.

9. Planning

CW raised the question of the Strategic Plan. He was concerned that we say "yes" to people but did not always have the resource to deliver. It was agreed that the Plan should be considered by the new Board at their second meeting after the AGM.

10. Any Other Business

- The PoS dinner will be held on 30 April with Alan Kennedy as the guest speaker.

The date of the next WST board meeting is **24 April 2017**

The meeting closed at 21:50

ACTIONS from this meeting:

WHAT	WHO	WHEN
1. To write to AR re parental leave of absence	PJ	ASAP
2. To set up online PoS voting	JM	ASAP
3. To consider and comment on the draft FC Board policies on the Forum	ALL	By next meeting

4. To contact DJ if anyone can assist with renewal of SO/PayPal memberships on SABO	All	ASAP
5. To organise membership of the EMG	AF	By next meeting
6. To contact DJ to confirm his position	AF	ASAP